Date - 10/17/2016 License # - 13497 Acton Code - 25

Statement of Deficiencies

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

- 1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
- 2. accurately reflect children on the center premises at any given time; and
- 3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A: daily Attendance-Chidlren, based on record review, The daily attendance log for children did not include departure of each child and the name of the person to whom the child was released.